



# THE ULTIMATE MOVING CHECKLIST!

Print out this helpful moving checklist and stay on track!

This comprehensive moving checklist is designed to help you stay on track leading up to, during, and after moving day. Even with a long to-do list, moving doesn't have to be stressful!

## 8 WEEKS BEFORE YOUR MOVE

Date: .....

- ☐ **Contact PDS!** The sooner the better so you can secure your move in date. 785-312-0351
- ☐ Get some boxes.
- ☐ Budget for moving expenses
- ☐ Create a 'moving file' to keep track of quotes, receipts and other important information
- ☐ Start researching your new community

## 7 WEEKS BEFORE YOUR MOVE

Date: .....

- ☐ Start compiling medical, dental, shot and prescription records
- ☐ Ask doctors for referrals in your new city of required
- ☐ Arrange to have school records and veterinarian records transferred
- ☐ Gather copies of legal and financial records
- ☐ Call your insurance agent to see what changes you need to make to your new policy
- ☐ Contact health clubs, organisations, and groups to cancel or transfer memberships

## 6 WEEKS BEFORE YOUR MOVE

Date: .....

- ☐ Plan how you will move valuables and difficult to replace items (certified mail, or carry them with you)
- ☐ Begin purging your home. Separate items into those you will keep, donate, or discard
- ☐ Plan a garage sale
- ☐ Start using items that can't be moved such as frozen foods, bleach and aerosols

PAGE 1 of 4



www.pdsmoving.com



### 5 WEEKS BEFORE YOUR MOVE

Date: .....

- ☐ If you don't have them yet, order boxes and moving supplies
- ☐ Begin packing items you don't use often
- ☐ Clearly label each box with its contents and the room its destined for
- ☐ Pinpoint your move date
- ☐ File a change of address with the Postal Service, or ask them to hold your mail at the post office in your new city

### 4 WEEKS BEFORE YOUR MOVE

Date: .....

Notify these utility services of your move (both at your old and new locations);

- ☐ Electric
- ☐ Water
- ☐ Gas
- ☐ Telephone
- ☐ Cell phone
- ☐ Cable/Satellite and Internet
- ☐ Sewer
- ☐ Trash collection
- ☐ Make travel arrangements for your pets
- ☐ Put copies of pet medical and immunisation records in your move file
- ☐ Host a garage sale

### 3 WEEKS BEFORE YOUR MOVE

Date: .....

- ☐ Plan how to transport your plants
- ☐ Dispose of flammables, corrosive, and poisons.  
Google Do Not Ship info for a comprehensive list

### 2 WEEKS BEFORE YOUR MOVE

Date: .....

Notify these professional services of your move

- ☐ Accountant

PAGE 2 of 4



- ☐ Attorney
- ☐ Doctor
- ☐ Dentist
- ☐ Financial Planner
- ☐ Health Insurance Provider
- ☐ Insurance Agent
- ☐ Schools

Notify these services/accounts of your move;

- ☐ Auto Finance Company
- ☐ Bank/Credit Union/ Finance Companies
- ☐ Credit Card Companies
- ☐ Exterminator
- ☐ Health Club
- ☐ Home care service providers (lawn, exterminator etc.)
- ☐ Laundry service
- ☐ Magazines
- ☐ Monthly memberships (Internet, Pay TV etc)
- ☐ Newsletters
- ☐ Newspapers
- ☐ Pharmacy
- ☐ Store/Gas charge accounts
- ☐ Notify these government offices of your move
- ☐ City/County Tax Assessor
- ☐ State Vehicle Registration
- ☐ Social Security Administration
- ☐ State/Federal Tax Office
- ☐ Confirm travel arrangements for pets and family
- ☐ Confirm parking for your moving trailer or moving container.
- Obtain permits if needed
- ☐ Plan meals for the last weeks to use up your food
- ☐ Assemble a folder of important info about your house for the next home owner

#### **1 WEEK BEFORE YOUR MOVE**

Date: .....

- ☐ Review your moving plans with your moving consultant.  
Email or call with questions
- ☐ Contact your bank or credit card company if you are planning to  
pay for your move by debit or credit card
- ☐ Print two copies of your moving bill and keep one in your move file

PAGE 3 of 4





- ☐ Notify friends and family of your new address and phone number with a free Moving Notice
- ☐ Pack an essentials box to keep with you during the move
- ☐ Drain gas and oil from lawn equipment, gas grills heaters, etc.
- ☐ Drain water hoses and waterbeds
- ☐ Measure furniture and doorways to determine if larger pieces will fit through the door
- ☐ Empty and defrost refrigerator at least 24 hours before the move
- ☐ Fill any prescriptions you will need during the move
- ☐ Get cash to have on hand to tip movers.

### **MOVING DAY**

Date: .....

- ☐ Place carpet, floor and door frame protectors throughout your home
- ☐ Load goods in a pre-designated order, saving "last load" items for the rear of your shipment
- ☐ Check every room and closet one last time to make sure nothing is left behind
- ☐ Plan dinner (pizza always works)
- ☐ Leave a note with your new address so that future residents can forward stray mail

### **MOVING IN CHECKLIST**

- ☐ Clean your new home
- ☐ Pick up any mail being held at the local post office
- ☐ Unload your items and begin organizing your new home
- ☐ Keep all receipts and documents in your move file and store it in an easy-to-remember location
- ☐ Get a new driver's license and automobile registration, insurance, voting info, etc.
- ☐ Contact the local paper for a new subscription if required

- Enjoy your new home!